



Competency Checklist

Date:	
Employee Name:	
Preceptor/Evaluator's Name	
Competency:	Critical Value Reporting and Documentation

INDICATORS OF PERFORMANCE LEVEL SUMMARY

How Met		Level of Competency	
O	Direct Observation/Return Demonstration	1	Below expected standards
V	Verbalization/Discussion	2	Fully meets standards
T	Test	3	Well above standards. May precept peers
NA	Not applicable		

If overall performance or competency is rated below the minimum competency level of 2, that performance or competency must be reassessed within 30 days of this review.

The employee demonstrates skills and competence in the following: Point of Care Testing Blood Glucose	How Met	Level of Competency 1 2 3	Evaluated by:
“Reviewed Critical Value Policy N ^o ” LAB-WAIVED TESTING – 601-001			
Obtain critical value Test Report or received call from Laboratory/Radiology Personnel			
Clarification of Critical Value Test Report to lab personnel.			
Documented critical value received in the Patient Care notes, using the critical value template, Document : <ul style="list-style-type: none"> • Critical value time received • Value Reported 			
Follow Critical Care Unit logging process (log book) <ul style="list-style-type: none"> • Critical Value Test report (Name of test) • Date/Time received • Date/Time Primary MD or LIP notified • Read back verified MD/LIP orders process • Intervention/Timely manner 			
Nursing Intervention is documented in the Patient care notes. <ul style="list-style-type: none"> • Dr. value was reported • Orders given 			
Hand – Off Communication to Personnel regarding Critical Value On- coming.			
Nursing Documentation is reviewed for accuracy in timely manner.			

- Employee is competent to perform the above tasks independently and without supervision
 Employee’s level of competence is below 2. Reassess competency on: _____

Employee’s Signature	
Evaluator’s Signature	